

# COLLOQUIUM ABSENCE FORM

**NAME**

*Please print legibly.*

**STUDENT NUMBER**

**EVENT DATE**

**EXTENUATING CIRCUMSTANCE**

*Explain why missing colloquium is/was necessary.*

I understand that I need to complete any necessary make-up work (e.g., watching the video for a missed event).

**SIGNED**

**DATE**

If more than two absence forms have been submitted, the third and subsequent forms must also be signed by your academic advisor.

**ADVISOR**

**DATE**

Absence forms must be presented to Morgan McArdle (McGregor 306) for approval.

**APPROVED**

**NOT APPROVED**

**NOTES**