## HMC CS Clinic Program: 2019–2020

### Sep. 2 Mon.
**evening tbd**  
Project managers’ meeting (only PMs and Clinic Director need attend)  
(Fall semester begins the following morning.)

### Sep. 3 Tue.
11am-12:00pm  
Full-clinic meeting in [[ Location TBD ]] (students and clinic director)

### Sep. 5 Thu.
11am-1pm  
**LAUNCH DAY**  
Team/Liaison/Advisor (face-to-face team meeting with liaisons)

### Sep. 6 Fri.
by 4pm  
All start-up clinic forms are due to DruAnn Thomas in Olin 1257

### Sep. 10 Tue.
11am-12:15pm  
Professional development in Galileo McAllister (professionalism + pitching)

### Sep. 11 Wed.
Career Fair (Software engineering focus) in the LAC from 11am-2pm

### Sep. 17 Tue.
11am-12:15pm  
Professional development in Galileo McAllister (team dynamics)

### Sep. 24 Tue.
11am-12:15pm  
Professional development in Galileo McAllister (statement of work)

### Sep. 30 Mon.
by 10am  
**Draft statement of work due to advisor** (cc’ing Clinic Director and D. Thomas)  
~ deadline extensions must be pre-approved by both clinic director and fac. advisor

### Oct. 1 Tue.
11am-12:15pm  
Project-design-and-risk-reviews, part 1 (preparation)

### Oct. 7 Mon.
by 10am  
**Liaison and Fac. Adv.-approved statement of work due to DruAnn Thomas**  
+ email a copy to the Clinic Director and DruAnn Thomas  
~ all extensions must be pre-approved by both clinic director and fac. advisor

### Oct. 8 Tue.
11am-12:15pm  
Project-design-and-risk-reviews, part 2 (response)

### Oct. 10 Thu.
Career Fair (Cross-STEM focus) in the LAC from 11am-2pm

### Oct. 15 Tue.
11am-12:15pm  
Project-design-and-risk-reviews, part 3 (reflection)

### Oct. 21-22
Fall break

### Oct. 29 Tue.
11am-12:15pm  
Professional development in Galileo McAllister (presentations)

### Nov. 5 Tue.
11am-12:15pm  
Phase I Clinic presentations  
[[ Locations TBD ]]

### Nov. 12 Tue.
11am-12:15pm  
Phase I Clinic presentations  
[[ Locations TBD ]]

### Nov. 19 Tue.
11am-12:15pm  
Phase I Clinic presentations  
[[ Locations TBD ]]

### Nov. 26 Tue.
11am-12:15pm  
Phase I Clinic presentations  
[[ Locations TBD ]]

### Nov. 27-29
Thanksgiving break

### Dec. 3 Tue.
11am-12:15pm  
Professional development in Galileo McAllister (fall finale + spring in clinic)

### Dec. 4 Wed.
by 10am  
**Draft midyear update due to advisor** (cc Clinic Director and D. Thomas)  
~ deadline extensions must be pre-approved by both clinic director and fac. advisor

### Dec. 10 Tue.
No clinic meeting: work on Midyear Update